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Geo tagged photos of the Facilities - Green

Campus

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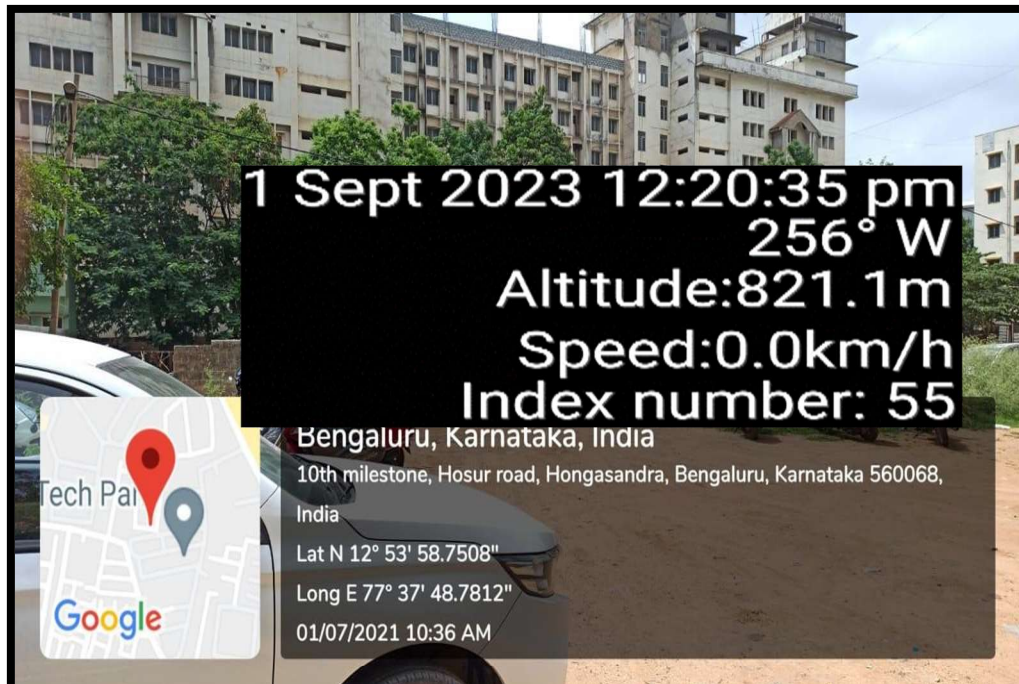
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BanonUseofPlastic



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Dustbins for waste segregation (Dry/Wet/Plastic Waste) along the Roadside



Dustbins for waste segregation (Dry/Wet/Plastic Waste) in the Mess



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Dustbins for waste segregation (Dry/Wet/Plastic Waste) in the Hostel



Dustbins for waste segregation (Dry/Wet/Plastic Waste) in the College



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Dustbins for waste segregation (Dry/Wet/Plastic Waste) in the Canteen



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LandscapingwithTreesandPlants





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QUALITY AUDIT REPORT

ON

**GREEN CAMPUS MANAGEMENT
AUDIT**

OF

**THE OXFORD DENTAL COLLEGE
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We are thankful to the management of **The Oxford Dental College, Bengaluru**, for the support, guidance and, giving us the opportunity to be involved in this very interesting and challenging assignment.

We would be happy to provide any further clarifications, if required, to facilitate the implementation of the recommendations.

We received full co-operation and support from the concerned personnel/staff members of the college.

We would like to thank:

Chairman–The Oxford Dental College, Bengaluru.

And other staff in personnel who have given full co-operation and support. They took keen interest and gave valuable input during the course of study.



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DISCLAIMER

The Audit Team has prepared this report for The Oxford Dental College, Bengaluru based on the input data submitted by the representatives of college complemented with the best judgment capacity of the expert team.

While all reasonable care has been taken in its preparation, details contained in this report have been compiled in good faith based on information gathered.

It is further informed that the recommendations are arrived following best judgments and no representation, warranty or undertaking, express or implied is made and no responsibility is accepted by Audit Team in this report or for any direct or consequential loss arising from any use of the information, statements or forecasts in the report.



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ABBREVIATIONANDACRONYMS

1.	A	:	Amperes
2.	AC	:	AirConditioner
3.	APFC	:	AutomaticPowerFactorController
4.	AMF	:	AutomaticMainsFailure
5.	BBMP	:	BruhatBengaluruMahanagaraPalike
6.	BESCOM	:	BangaloreElectricitySupplyCompany
7.	BWSSB	:	BangaloreWaterSupplyandSewerageBoard
8.	CCCamera	:	ClosedCircuitCamera
9.	DG	:	DieselGenerators
10.	EEFan	:	EnergyEfficientFan
11.	E-Waste	:	ElectronicWaste
12.	FTL	:	FluorescentTubeLight
13.	GHG	:	GreenHouseGas
14.	Hz	:	Hertz
15.	HP	:	HorsePower
16.	HT	:	HighTension
17.	I	:	Current
18.	ICT	:	InformationandCommunicationsTechnology
19.	IQAC	:	InternalQualityAssuranceCell
20.	ISO	:	InternationalOrganizationforStandardization
21.	kgs	:	Kilograms
22.	kL	:	KiloLiters
23.	kV	:	kilovolt
24.	kVA	:	kilovoltampere
25.	kVAr	:	Reactivekilovoltampere
26.	kW	:	KiloWatt
27.	kWh	:	kiloWatthour
28.	kWp	:	kiloWattpeak
29.	LCD	:	LiquidCrystalDisplay
30.	LED	:	LightEmittingDiode
31.	LT	:	LowTension
32.	mA	:	MilliAmperes
33.	MoU	:	MemorandumofUnderstanding
34.	NA	:	NotApplicable
35.	NAAC	:	NationalAssessmentandAccreditationCouncil
36.	NSS	:	National ServiceScheme
37.	OHT	:	OverHeadTank
38.	Prim/Sec	:	Primary/Secondary
39.	PF	:	Powerfactor



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THE OXFORD DENTAL COLLEGE

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E-mail: deandirectortodc@gmail.com Website: www.theoxford.edu

40. Ph.D. : DoctorofPhilosophy



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E-mail: deandirectortodc@gmail.com Website: www.theoxford.edu

41.	PV	:	PhotoVoltaic
42.	RCC	:	ReinforcedCementConcrete
43.	RO	:	ReverseOsmosis
44.	RR.No.	:	RevenueRegisterNumber.
45.	Sq.Ft.	:	SquareFeet
46.	Sq.m.	:	SquareMeter
47.	SRTPV	:	SolarRoofTopPhotoVoltaic
48.	TL	:	TubeLight
49.	TR	:	TonofRefrigeration
50.	TV	:	Television
51.	V	:	Volts
52.	W	:	Watts
53.	Wi-Fi	:	WirelessFidelity
54.	Wp	:	Wattpeak
55.	#	:	Number



1. INTRODUCTION

The Oxford Dental College enjoys the rare distinction of being one of the most sought after and best equipped dental colleges in India and Asia. It is housed in a spacious 8-storey integrated complex with a floor space of 2,85,000 sq. ft., which incorporates complete facilities for pre-clinical and clinical training. The college is recognized by the Govt. of Karnataka and the Dental Council of India. The college is affiliated to Rajiv Gandhi University of Health Sciences, Bangalore.

To familiarize students with their work environment and enable development of practical skills, the college is equipped with the most modern infrastructure. This includes first of its kind CAD-CAM lab having CERCON unit (DEGUDENT GERMANY), high-end KAVO chairs from Germany, state-of-the-art casting equipment, Tek-scan III for occlusal analysis, Computerized periodontal probe and Periotron, specialized microscopes like PENTA HEAD, Phantom heads and other pre-clinical work units. Understanding the necessity of having the finest facilities for students, the college has already invested an enormous 400 million rupees on its infrastructure and treats about 300 patients free of any charge each day.

At The Oxford Dental College, the management is committed to the policy of regular upgradation of equipment and other facilities keeping the changing needs of time in mind.

VISION

Single window delivery of total oral health care



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ceandeducation

To traingeneral, specializedandallied professional personnel to meet regio

nal and national oral health care services

Work to contribute to global oral health care knowledge and skills

To impart knowledge and interact with organizations of similar interests

Be efficient, effective, community acceptable in education servi

ce and research Fostering global competencies inculcating valu

e system among learners



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Promoteuseoftechnologyofrelevance

MISSION

Learner

centreddental

educationPati

ent centred

serviceCom

munity

oriented

researchStron

gcommunityre

lationshipSer

vetheunderse

rved

Meettheregional,nationalandglobaldentaed

ucationneedsInterorganizationallinkage

Strategic future-

oriented

planningExcellencei

nknowledge,skillsand

serviceProfessionalis



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Open organizational climate.

'Excellence in education, oral healthcare, research and service to community

.'



Campus Area and Built-up Area

The area of the campus is given in table 1-1.

S.No.	Description	Units	Values
1	Land area	Acres	5.07
2	Ground floor	Sq.ft	31,377
3	First floor	Sq.ft	26,359
4	Second floor	Sq.ft	26,288
5	Third floor	Sq.ft	25,998
6	Fourth floor	Sq.ft	25,928
7	Fifth floor	Sq.ft	25,953
8	Sixth floor	Sq.ft	25,481
9	Seventh floor	Sq.ft	25,935
Total Built-up area		Sq.ft	2,75,000

Table 1-1: College Area

Committee and Cells

The Oxford Dental College has various functional committees and cells. They are listed below,

- Sports Committee
- Library Committee
- Mentoring Committee
- Anti-Ragging Committee
- Sexual Harassment Committee
- Cultural Committee
- CDE Committee
- Purchase Committee



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- PTACommittee
- UniversityExamCommittee
- InterdisciplinaryCommittee
- InfectionControlCommittee
- UGCourseCommittee
- PGCourseCommittee
- PatientCareCommittee
- StudentSupportandWelfareCommittee
- ResearchDevelopment&SustenanceCommittee
- ExtensionActivitiesCommittee
- FeedbackAnalysisCommittee
- AnnualCalendarCommittee
- InternalAssessmentCommittee
- InternalQualityAssuranceCell
- AlumniAssociation
- NSS



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Internal Quality Assurance Cell (IQAC)

The college management constitutes the Internal Quality Assurance Cell including Principal, teaching faculty, non-teaching faculty, UG students (Male & Female), PG students (Male & Female), alumni, parent and industry representatives every year.

The list of Internal Quality Assurance Cell members for the academic year 2016-2017 is shown in figure 1-1.

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E-mail: deandirectortodc@gmail.com Website: www.theoxford.edu

Ref No: TODC/073/2016-17 Date: 04.07.2016

Proceedings of the Principal and Chairperson IQAC Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2016-17, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC.

Sl No.	Name of Member	Designation	Role
1	Dr Priya Subramaniam	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member - Management Representative
3	Dr Kenneth Fui Hoo Tan	Head, Dept of Orthodontics	Member - Teaching Faculty Representative
4	Mrs Sunanda	Office Manager	Member - Non Teaching Faculty Representative
5	Ms Madhulika	Student Council President	Member - UG Female Student Representative
6	Mr. Rajasekhar Reddy	Student Council Vice-President	Member - UG Male Student Representative
7	Dr Lipi Bardia	Student Council Secretary	Member - PG Female Student Representative
8	Dr Nivedan	Student Council Treasurer	Member - PG Male Student member Representative

9	Dr Shilpashree	Alumni	Member - Alumni Representative
10	Mr. D D Bardia Mrs. Gangamma	Parent (of Male) Parent (of Female)	Member - Parent Representative
11	Mr. Munish	Industry	Member - Industry Representative
12	Dr. Leeky Mohanty	Professor & Head, Dept of Oral Pathology	Member - Coordinator
13	Dr. Saleha Jamadar	Asst. Prof	Joint Coordinator

Principal & Chairperson IQAC
Chairman
Internal Quality Assurance Cell

Copy to:
1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File
XX

Figure 1-1: List of IQAC members 2016-2017



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The list of Internal Quality Assurance Cell members for the academic year 2017-2018 is shown in figure 1-2.

Figure 1-2: List of IQAC members 2017-2018

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Ref No: TODC/082-A/2017-18 Date: 04.07.2017

Proceedings of the Principal and Chairperson IQAC

Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2017-18, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr Priya Subramaniam	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member - Management Representative
3	Dr Anuradha Pai	Head, Dept. of Oral Medicine	Member - Teaching Faculty Representative
4	Mrs Sunanda	Office Manager	Member - Non Teaching Faculty Representative
5	Ms. Madhulika	Student Council President	Member - UG Female Student Representative
6	Mr. Rajasekhar Reddy	Student Council Vice-President	Member - UG Male Student Representative
7	Dr Lipi	Student Council Secretary	Member - PG Female Student Representative
8	Dr Nivedan	Student Council Treasurer	Member - PG Male Student member Representative

9	Dr Asha	Alumni	Member - Alumni Representative
10	Mr. S P Lingaraju Mr. Allen Carmolobo	Parent (of Male) Parent (of Female)	Member - Parent Representative
11	Mr. Munish	Industry	Member - Industry Representative
12	Dr. Leeky Mohanty	Professor	Member - Coordinator
13	Dr. Champa	Asst. Prof.	Joint Coordinator

Principal & Chairperson IQAC
 Chairman
 Internal Quality Assurance Cell

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File

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E-mail: deandirectortodc@gmail.com Website: www.theoxford.edu

The list of Internal Quality Assurance Cell members for the academic year 2018-2019 is shown in figure 1-3.

Figure 1-3: List of IQAC members 2018-2019

CHILDREN'S EDUCATION SOCIETY (Regd.)
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Bommanahalli, Hosur Road, Bangalore - 560 068
Ph: 080-61754680 Fax: 080 - 61754693 mail: deandirectortodc@gmail.com
Website: www.theoxford.edu

Proceedings of the Principal and Chairperson IQAC

Order Date: 8-07-2018

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the year 2018-19. The cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

SL. No.	Name of Member	Designation	Role
1.	Dr. Pradeep Raju	Dean and Director	Chairperson
2.	Mr. Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3.	Dr. Anuradha Pai	Head, Dept. of Oral Medicine	Member -Teaching Faculty Representative
4.	Mrs. Sunanda	Office Manager	Member – Non Teaching Faculty Representative
5.	Madhulika	Student Council President	Member – UG Female Student Representative
6.	Rajasekhar Reddy	Student Council Vice-President	Member – UG Male Student Representative
7.	Dr. Lipi	Student Council Secretary	Member – PG Female Student Representative
8.	Dr. Nivedan	Student Council Treasurer	Member – PG Male Student member Representative
9.	Dr. Asha	Alumni	Member – Alumni Representative
10.	Mr. Munish	Industry	Member – Industry Representative
11.	Dr. Leeky Mohanty	Professor	Member – Coordinator
12.	Dr. Champa	Asst. Prof	Joint Coordinator

IQAC
Copy to:
1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD'S
4. IQAC File

Dean and Director & Chairperson
Dean and Director
The Oxford Dental College, Bommanahalli
Hosur Road, Bangalore - 560 068



The list of Internal Quality Assurance Cell members for the academic year 2019-2020 is shown in figure 1-4.

Figure 1-4: List of IQAC members 2019-2020

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Administrative Office :
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Ph : 080 61754680 Fax: 080 - 61754693
E-mail: oxforddental@live.in / deandirectortodc@gmail.com Web: www.theoxford.edu

Proceedings of the Internal Quality Assurance Cell

Agenda:-

1. Re constitution of IQAC as per new guidelines
2. Activities to be conducted by IQAC during the year 2019-20

The 1st meeting for the year 2019-20 of IQAC was held on 04-07-2019 by 11.00 am at Board Room of the college.

Members present:

Sl. No.	Name	Designation in the IQAC Committee	Signature
1	Dr. A. R. Pradeep Raju	Chairperson	[Signature]
2	Dr. Deepa Jayashankar	Coordinator	[Signature]
3	Dr. Priya Subramaniam	Faculty PG Dean	[Signature]
4	Dr. Malathi Dayalan	Associate Dean of Human Resources	[Signature]
5	Dr. Savitha A. N.	Associate Dean of Administration	[Signature]
6	Dr. Shrikanth Shindre	Associate Dean of Examination	[Signature]
7	Dr. Archana	Associate Dean of Academics	[Signature]
8	Rashmi S.	Office personnel	[Signature]

IQAC coordinator welcomed all the members present.
After due discussion as per agenda following resolutions were made:

Agenda: 1
The IQAC Committee was re-constituted as per new guidelines and following are the members of the Committee. The Members present in the meeting agreed for the decision of the committee

Composition of the IQAC

1. Chairperson : Dr. A. R. Pradeep Raju
2. Co ordinator: Dr. Deepa Jayashankar
3. Teaching Faculty: Dr. Priya Subramaniam
4. Member from the Management: Mr. Shivabasavaiah
5. Associate dean of Academics: Dr. Archana Krishnamurthy
6. Associate dean of Administration: Dr. Savitha A. N.
7. Associate dean of Human Resources: Dr. Malathi Dayalan
8. Associate dean of Examination: Dr. Shrikanth Shindre

Chairman / Co-Chairman
Internal Quality Assurance Cell

Chairman
Internal Quality Assurance Cell



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The list of Internal Quality Assurance Cell members for the academic year 2020-2021 is shown in figure 1-5.



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Ref No:TODC/039-A/2020-21

Date:07.07.2020

Proceedings of the Principal and Chairperson IQAC Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2020-21, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr A R Pradeep Raju	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3	Dr Laxmikanth S M	Head, Dept.of Orthodontics	Member -Teaching Faculty Representative
4	Mrs Sunanda	Office Manager	Member - Non Teaching Faculty Representative
5	Ms Navya	Student Council President	Member - UG Female Student Representative
6	Mr. Nithin	Student Council Vice-President	Member - UG Male Student Representative
7	Dr Varsha Bangaru	Student Council Secretary	Member - PG Female Student Representative
8	Dr Syed Abrar	Student Council Treasurer	Member - PG Male Student member Representative
9	Dr Sneha	Alumni	Member - Alumni Representative

10	Mr. S P Linga Raju Mrs. Renuka Nagesh	Parent (of Male) Parent (of Female)	Member -Parent Representative
11	Mr. Munish	Industry	Member - Industry Representative
12	Dr. Raghunadhan Chunduri	Professor	Member - Coordinator
13	Dr. Praveen J	Asst. Prof	Joint Coordinator

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File

XX

(Signature)
Principal & Chairperson IQAC
Dean and Director
The Oxford Dental College, Bommanahalli
Hosur Road, Bengaluru - 560 068

Figure1-5:ListofIQACmembers2020-2021



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E-mail: deandirectortodc@gmail.com Website: www.theoxford.edu

The list of Internal Quality Assurance Cell members for the academic year 2023-2024

Sl.NO	Name	Designation	Role	Signature
1.	Dr. Priya Subramaniam	Principal	Chairperson	
2.	Dr. Veena Pai S	Prof, Dept. of Conservative Dentistry	Coordinator	
3.	Dr. Deepa Shetty	Sr.Lecturer, Dept. of Periodontics	Member	
4.	Dr. Sahithi V	Sr.Lecturer, Dept. of Conservative Dentistry	Member	
5.	Dr. Neeraja	Sr.Lecturer, Dept. of Prosthodontics	Member	
6.	Dr. Shreyas S S	Sr.Lecturer, Dept. of Oral Surgery	Member	
7.	Dr. Swetha Bhat	Sr.Lecturer, Dept. of Oral Surgery	Member	
8.	Mrs.Hema	Member from Management	Member	
9.	Mr.Siddharamu	Office superintendent/manager member	Member	
10.	Dr.Shruthi	Reader, Dept of Oral Pathology	Trust/Alumni	
11.	Mrs.Rajeshwari	Parent member	Parent	



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Overview of Quality Audit:

Quality Audit helps college/facility to:

- Understand the usage of electricity, water and other natural resources
- Identify opportunities to conserve various natural resources
- Identify various technological improvements
- Evaluate the techno-commercial of identified conservative measures
- Create awareness among the students and staff
- Disseminate the commitment of management towards saving nature
- Develop a culture among students, staff and management to be socially responsible



2. PRE-AUDIT PHASE

A pre-audit meeting is a prerequisite for the audit, it helps to meet and discuss about the schedule and documents required during the audit. The pre-audit meeting was conducted at The Oxford Dental College. During the meeting, introduction of team members, scope and objectives of the audit were discussed.

Management Commitment

The Management of the college has shown great commitment towards Quality Audit during the pre-audit meeting. They were ready to encourage all green activities. It is decided to promote all activities that are environment friendly such as awareness programmes on the environment, campus farming, planting more trees on the campus etc., after the Quality Auditing.

College administration is vital to the process of realizing campus sustainability, and college policy is an essential instrument for any substantial change in the campus environment.

Scope and Goals of Quality Auditing

A clean and healthy environment aids effective learning and provides conducive learning environment. There are various efforts around the world to address environmental education issues. Quality auditing is one among them for educational institutions.

Once a baseline is established, the data can serve as a point of departure for further action in campus greening. Existing data will allow the college to compare its programs and operations with



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those of peer institutions, identify areas in need of improvement, and prioritize the implementation of future projects.

This data will also provide a basis for calculating the economic benefits of resource conservation projects, by establishing the current rates of resource use and their associated costs. This audit initiative focused initially on educating colleges and universities through workshops, guidebooks, fact sheets and ensuring compliance through inspections and self-audits.



3. ON-SITE AUDIT PHASE

3.1. Scope/Target Areas of Quality Auditing

3.1.1. Water Audit

Water Audit addresses water consumption, water sources, appliances and fixtures. Aquifer depletion and water contamination are taking place at unprecedented rates. It is therefore essential that any environmentally responsible institution should examine its water use practices.

3.1.2. Energy Audit

Energy Audit addresses energy consumption, energy sources, energy monitoring, lighting, appliances, and vehicles. Energy use is clearly an important aspect of campus sustainability.

3.1.3. Waste Management Audit

Waste Audit addresses waste production and disposal, plastic waste, paper waste, food waste, and recycling. Municipal solid waste has a number of adverse environmental impacts, most of which are well known and not in need of elaboration.

3.1.4. Green Campus Management Audit

Green campus initiatives are becoming an integral part of modern day university systems. Green campus Audit helps in maintaining the air and water clean. It regulates the climatic conditions and provides a healthy and comfortable environment for living.



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3.1.5. EnvironmentFootprintAudit

EnvironmentFootprintAuditaddressesstheusageoffossilfuels(coal,diesel,petrolandgas). The mode of commute to and from college each day has an impact on theenvironment through the emission of greenhouse gases into the atmosphere by theburningoffossilfuels.



3.2. Audit Methodology and Approach

The methodology and approach adopted for the study involve various steps that include :

- Review of Document and records
- Review of Policies
- Review of MoU
- Review of various measures implemented
- Site Walkthrough
- Data Collection
- Interviews

3.2.1. Review of Document and Records

The various documents and records such as:

- Electricity bills
- Water bills
- Equipment registers
- List of appliances
- Internal Quality Audit document
- Purchased document
- Cash payment receipts
- Equipment service report
- Maintenance and service payment receipts

werereviewedand, relevant data and inputs required for analysis have been collected.

3.2.2. Review of Policies

College has various policies that include safety policy and Anti-ragging policy.

A. Safety Policy:

All the students, teaching staff, non-teaching staff, maintenance and house-keeping staff have been given training to use fire extinguishers in emergency situations of fire and explosion. Fire hydrant system is available at the campus. Also, fire extinguishing cylinders have been installed in each floor and in laboratory areas. Fire order statements and use of fire extinguisher has been posted at each block. Fire alarm is also installed at the premises. Photos of fire order and fire alarm are shown in figure 3-1 and 3-2.

Figure 3-1: Fire order displayed at college premises

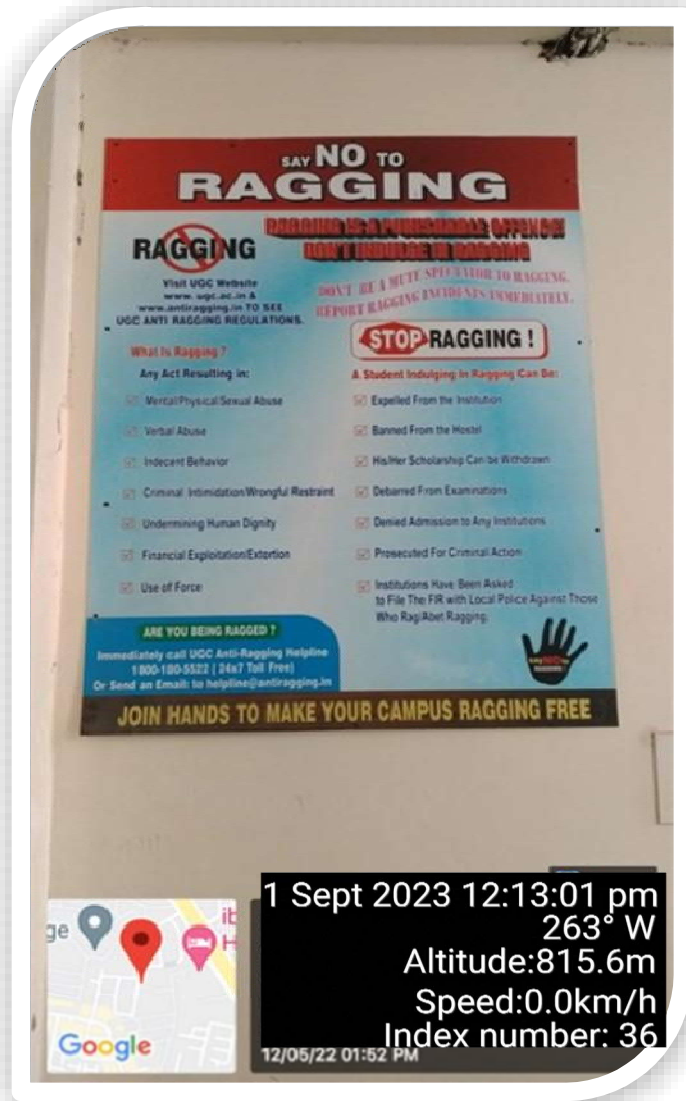




Figure3-2:Firealarminstalledatgroundfloor-Southwing

B. Anti-Raggingpolicy:

Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, hostel, sports, canteen, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private. 'SAY NO TO RAGGING' poster is placed in each block of the campus and a sample photo is as shown in the figure 3-3.





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Figure3-3:Anti-raggingposter



3.2.3. Review of various measures implemented

During the Quality Audit study, it was observed

the college has taken various initiatives in conserving natural resources that include:

- Internal Quality Assurance Cell including Staff, Students, Alumni, parents and industrial members.
- Installation of Solar Roof Top Photo Voltaic (SRTPV) system for power generation.
- Wheeling to grid is done.
- Installation of LCD/LED monitors for all the desktops to conserve electricity.
- Installation of LED fixtures to reduce electricity consumption.
- Switching OFF lights and fans whenever not in use to save electricity.
- Maintenance of log books and registers is done properly.
- Installation of RO plant to provide purified drinking water.
- Sewage treatment and using the treated final water for gardening purposes.
- Rainwater harvesting system is available in the campus.
- Regular testing of STP treated water quality parameters.
- Color coded bins are used for Biomedical waste segregation at source level.
- MoU signed for Biomedical waste disposal.
- Installation of waste segregation bins at all the rooms to separate the dry and wet waste.
- Training is conducted on regular basis regarding usage of fire extinguisher, conservation of resources such as electricity, water, food and green campus.
- Maintenance team is available for electrical, plumbing, waste management and green campus management.



3.2.4. Sitewalkthrough

Sitewalkthrough was conducted with staff members, students and audit team members. Staff and students have shown very keen interest in the data collection process and methods to be followed in field data collection. The staff and student have given inputs and suggestions for resource conservation as well.

College Infrastructure

The Oxford Dental College campus has various blocks and departments. Each floor has state of the art class rooms, staff rooms, laboratories, libraries and many more. Details of infrastructure areas follows:

- Auditorium
- Seminar rooms
- Bank facility
- 24hrs. ATM in the campus
- In house hostel for boys and girls
- Hospital facility
- Ambulance service
- Free dental treatment
- First aid, medical and counseling facility
- Extended library hours
- CCTV security
- Wi-Fi facility in the campus
- Photocopying facility
- Cafeteria



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- Solar plant



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- ROplant
- Greencampus
- Studentcommonroom
- Gymnasium
- Playground
- Parkingfacility
- Lifts
- Smartclassrooms
- Boardroom
- Rain waterharvesting
- ROdrinkingwater facility
- SewageTreatmentPlant(STP)
- Library
- Digitallibrary
- Staffroom

3.2.5. InventoryCollection

To understand the types of appliances used, inventory collection was carried out by the audit team members. The various types of appliances used are lights, fans, computers, projectors, printers, scanners etc., The consolidated list of inventories is given in table 3-1.

S.No.	Inventory Type	Wattage	Quantity	
			College	Hostel
1.	FTL	1x36W	658	413
2.	FTL	1x20W	28	
3.	LED Tubelight	1x18W	24	71
4.	LED Roundlight	1x18W	89	
5.	LED	9W	14	
6.	LED streetlight	75W	64	
7.	CFL bulb	1x14W	51	
8.	CFL	36W	46	
9.	Décor LED lamp	5w	38	
10.	LCD Projector		14	
11.	Computer		60	1
12.	Printer/Scanner		20	1
13.	Fans	65W	317	431
14.	Xerox machine		2	
15.	LED TV screen		6	
16.	Split AC	1550W	4	
17.	Refrigerator		11	
18.	RO Plant (500lph)		1	

Table 3-1: Consolidated list of inventories



3.2.6. Interviews

To collect the various data, information and operating patterns, interviews were conducted with college staff (Principal, teaching staff, non-teaching staff) and students. The consolidated information from the interviews is given in the following sub-sections.

3.2.6.1. List of Holidays:

The list of holidays were collected during the study and the same is given below

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Figure3-4:ListofHolidays-2017

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(Recognized by Government of Karnataka)
☎: 30410501/502, Fax: 30410569 E-mail: info@theoxford.edu

No.: CES/PAYROLL/01/2016-17 **Date: 06-01-2017**

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2017.

The following is the list of holidays declared by the Government of Karnataka for the Calendar Year 2017 as applicable for all The Oxford Educational Institutions also.

Sl.No	Date	Day	Occasion
1.	14-01-2017	Saturday	Uttaravana Punya Kala Sankranti Festival
2.	26-01-2017	Thursday	Republic Day
3.	24-02-2017	Friday	Maha Shivaratri
4.	29-03-2017	Wednesday	Chandramana Ugadi
5.	14-04-2017	Friday	Good Friday & Dr. B.R.Ambedkar Jayanthi
6.	29-04-2017	Saturday	Basava Jayanthi
7.	01-05-2017	Monday	May Day
8.	26-06-2017	Monday	Kutub-E-Ramzan
9.	15-08-2017	Tuesday	Independence day
10.	25-08-2017	Friday	Varasiddhi Vinayaka Vrata
11.	02-09-2017	Saturday	Bakrid
12.	19-09-2017	Tuesday	Mahalava Amavasye
13.	29-09-2017	Friday	Maha Navami Ayudapooja
14.	30-09-2017	Saturday	Vijayadasami
15.	02-10-2017	Monday	Gandhi Jayanthi
16.	05-10-2017	Thursday	Maharshi Valmiki Jayanthi
17.	18-10-2017	Wednesday	Naraka Chaturdashi
18.	20-10-2017	Friday	Balipadyami Deepavali
19.	01-11-2017	Wednesday	Kannada Rayyothsava
20.	06-11-2017	Monday	Kanakadasa Jayanthi
21.	01-12-2017	Friday	Id-Meejad
22.	25-12-2017	Monday	Christmas Day

This list does not include 09-04-2017 Mahaveer Jayanthi, 01-10-2017 Last day of Moharam which fall on Sundays.

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To
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Thelistofholidaysfortheyear2018isshowninfigure3-5.

Figure3-5:ListofHolidays-2018



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No.: CES/111/GH/2017-18 **Date: 12-12-2017**

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2018.


The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2018 as applicable for all The Oxford Educational Institutions also.

Sl.No	Date	Day	Occasion
1.	15-01-2018	Monday	Uttarayana Punya Kala/Sankranti Festival
2.	26-01-2018	Friday	Republic Day
3.	13-02-2018	Tuesday	Maha Shivaratri
4.	29-03-2018	Thursday	Mahaveera Jayanthi
5.	30-03-2018	Friday	Good Friday
6.	18-04-2018	Wednesday	Basava Jayanthi
7.	01-05-2018	Tuesday	May Day
8.	16-06-2018	Saturday	Kutub-e-Ramzan
9.	15-08-2018	Wednesday	Independence day
10.	22-08-2018	Wednesday	Bakrid
11.	13-09-2018	Thursday	Varasiddhi Vinayaka Vrata
12.	21-09-2018	Friday	Last day of Moharam
13.	02-10-2018	Tuesday	Gandhi Jayanthi
14.	08-10-2018	Monday	Mahalaya Amavasye
15.	18-10-2018	Thursday	Maha Navami, Ayudhapooja
16.	19-10-2018	Friday	Vijayadashami
17.	24-10-2018	Wednesday	Maharshi Valmiki Jayanthi
18.	01-11-2018	Thursday	Kannada Rajyosthava
19.	06-11-2018	Tuesday	Naraka Chaturdashi
20.	08-11-2018	Thursday	Balipadyami, Deepavali
21.	21-11-2018	Wednesday	Id-Meclad
22.	26-11-2018	Monday	Kanakadasa Jayanthi
23.	25-12-2018	Tuesday	Christmas Day

This list does not include Chandramana Ugadi & Dr. Ambedkar Jayanthi on 18-03-2018 & 14-04-2018 falling on Sundays respectively.

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka such notification shall be automatically applicable.

Casual Leave or Earned Leave shall not be sanctioned in combination with any holidays.



SNVL. NARASIMHA RAJU
PRESIDENT

To
All the Heads of The Oxford Educational Institutions.

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The list of holidays for the year 2019 is shown in figure 3-6.

Figure 3-6: List of Holidays - 2019

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No.: CES/111/GH/2018-19 **Date:** 09-01-2019

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2019.


The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2019 as applicable for all The Oxford Educational Institutions also.

Sl.No	Date	Day	Occasion
1.	15-01-2019	Tuesday	Uttarayana Punya Kala Sankranti Festival
2.	26-01-2019	Saturday	Republic Day
3.	04-03-2019	Monday	Maha Shivaratri
4.	06-04-2019	Saturday	Ugadi
5.	17-04-2019	Wednesday	Mahaveera Janathi
6.	19-04-2019	Friday	Good Friday
7.	01-05-2019	Wednesday	May Day
8.	07-05-2019	Tuesday	Basava Jayanthi
9.	05-06-2019	Wednesday	Kutub-E-Ramzan
10.	12-08-2019	Monday	Bakrid
11.	15-08-2019	Thursday	Independence Day
12.	02-09-2019	Monday	Ganesha Chathurthi
13.	10-09-2019	Tuesday	Last Day of Mohram
14.	28-09-2019	Saturday	Mahalaya Amavasye
15.	02-10-2019	Wednesday	Mahathma Gandhi Jayanthi
16.	07-10-2019	Monday	Maha Navami, Ayudha Pooja
17.	08-10-2019	Tuesday	Vijaya Dhashami
18.	29-10-2019	Tuesday	Balipadyami, Deepavali
19.	01-11-2019	Friday	Kannada Rajyotsava
20.	15-11-2019	Friday	Kanakadasa Jayanthi
21.	25-12-2019	Wednesday	Christmas Day

This list does not include Dr. Ambedkar Jayanthi, Maharshi Valmiki Jayanthi, Naraka Chathurdashi & Id-e-Milad which fall on 14-04-2019, 13-10-2019, 27-10-2019 and 10-11-2019 falling on Sundays respectively.

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

Casual Leave or Earned Leave shall not be sanctioned for prefixing or suffixing or for any intervening working days in combination with holidays.


SNVL. NARASIMHA RAJU
PRESIDENT

To



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The list of holidays for the year 2020 is shown in figure 3-7.

Figure 3-7: List of Holidays-2020

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No.: CES/111/GH/2019-20 Date: 01-01-2020

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Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2020.

The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2020 as applicable for all The Oxford Educational Institutions also.

Sl.No.	Date	Day	Occasion
1	15-01-2020	Wednesday	Uttarayana Punya Kala/Makara Sankranti
2	21-02-2020	Friday	Maha Shivaratri
3	25-03-2020	Wednesday	Ugadi
4	06-04-2020	Monday	Mahaveera Jayanthi
5	10-04-2020	Friday	Good Friday
6	14-04-2020	Tuesday	Dr. BR Ambedkar Jayanthi
7	01-05-2020	Friday	May Day
8	25-05-2020	Monday	Kutub-E-Ramzan
9	01-08-2020	Saturday	Bakrid
10	15-08-2020	Saturday	Independence Day
11	22-08-2020	Saturday	Ganesha Chaturthi
12	17-09-2020	Thursday	Mahalaya Amavasye
13	02-10-2020	Friday	Mahatma Gandhi Jayanthi
14	26-10-2020	Monday	Vijaya Dhashami
15	30-10-2020	Friday	Id-e-Milad
16	31-10-2020	Saturday	Valmiki Jayanthi
17	14-11-2020	Saturday	Naraka Chaturdashi
18	16-11-2020	Monday	Balipadyami, Deepawali
19	03-12-2020	Thursday	Kanakadasa Jayanthi
20	25-12-2020	Friday	Christmas

This list does not include Republic Day, Basava Jayanthi, Last Day of Moharam, Mahanavami/Ayudha Pooja and Kannada Rajyotsava falling on Sundays on 26-01-2020, 26-04-2020, 30-08-2020, 25-10-2020 and 01-11-2020 respectively.

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

Casual Leave or Earned Leave shall not be sanctioned for prefixing or suffixing of for any intervening working days in combination with holidays.

SNVL. NARASIMHA RAJU
PRESIDENT

To
All the Heads of The Oxford Educational Institutions.
All the Managers of Administrative Offices

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The list of holidays for the year 2021 is shown in figure 3-8.

Figure 3-8: List of Holidays-2021

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No.: CES/111/GH/2020-21 Date: 01-01-2021

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2021 .

The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2021 as applicable for all The Oxford Educational Institutions also.

Sl.No.	Date	Day	Occasion
1.	14-01-2021	Thursday	Uttarayana Punya Kala/Makara Sankranti
2.	26-01-2021	Tuesday	Republic Day
3.	11-03-2021	Thursday	Maha Shivaratri
4.	02-04-2021	Friday	Good Friday
5.	13-04-2021	Tuesday	Ugadi Festival
6.	14-04-2021	Wednesday	Dr. BR Ambedkar Jayanthi
7.	01-05-2021	Saturday	May Day
8.	14-05-2021	Friday	Basava Jayanthi/Akshaya Tritiya/Khutub-E-Ramzan
9.	21-07-2021	Wednesday	Bakrid
10.	20-08-2021	Friday	Last Day of Moharam
11.	10-09-2021	Friday	Varasidhi Vinayaka Vratha
12.	02-10-2021	Saturday	Gandhi Jayanthi
13.	06-10-2021	Wednesday	Mahalaya Amavasye
14.	14-10-2021	Thursday	Mahanavami/Ayudhpooja
15.	15-10-2021	Friday	Vijayadashami
16.	20-10-2021	Wednesday	Maharshi Valmiki Jayanthi/Ed-Milad
17.	01-11-2021	Monday	Kannada Rajyothsava
18.	03-11-2021	Wednesday	Naraka Chaturdashi
19.	05-11-2021	Friday	Balipadyami/Deepavali
20.	22-11-2021	Monday	Kanakadasa Jayanthi
21.	25-12-2021	Saturday	Christmas

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

Casual Leave or Earned Leave shall not be sanctioned for prefixing or suffixing or for any intervening working days in combination with holidays.

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PRESIDENT



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52
10/11/2022

No.: CES/111/GH/2021-22

Date: 04-01-2022

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2022 .

The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2022 as applicable for all The Oxford Educational Institutions also.

Sl.No.	Date	Day	Occasion
1	15-01-2022	Saturday	Uttarayana Punya Kala/Makara Sankranti
2	26-01-2022	Wednesday	Republic Day
3	01-03-2022	Tuesday	Maha Shivaratri
4	02-04-2022	Saturday	Ugadi
5	14-04-2022	Thursday	Dr. BR Ambedkar Jayanthi/ Mahaveera Jayanthi
6	15-04-2022	Friday	Good Friday
7	03-05-2022	Tuesday	Basava Jayanthi
8	09-08-2022	Tuesday	Last Day of Moharam
9	15-08-2022	Monday	Independence Day
10	31-08-2022	Wednesday	Varasidhi Vinayaka Vratha
11	04-10-2022	Tuesday	Mahanavami/Ayudhpooja
12	05-10-2022	Wednesday	Vijayadashami
13	24-10-2022	Monday	Naraka Chaturdashi
14	26-10-2022	Wednesday	Balipadyami/Deepavali
15	01-11-2022	Tuesday	Kannada Rajyothsava
16	11-11-2022	Friday	Kanakadasa Jayanthi

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

The above list does not include May Day on 1st May, Bakrid on 10th July, Mahalalya Amavasya on 25th September, Mahathma Gandhi Jayanthi on 2nd October, Valmiki Jayanthi/Eid-Milad on 9th October and Christmas on 25th December 2022 which fall on Sundays.

SNVL NARASIMHA RAJU
PRESIDENT

To

All the Heads of The Oxford Educational Institutions.
All the Managers of Administrative Offices



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No.: CES/111/GH/2022-23

Date: 22-12-2022

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2023 .

The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2023 as applicable for all The Oxford Educational Institutions also.

Sl.No.	Date	Day	Occasion
1	26-01-2023	Thursday	Republic Day
2	18-02-2023	Saturday	Maha Shivaratri
3	22-03-2023	Wednesday	Ugadi Festival
4	03-04-2023	Monday	Mahaveera Jayanthi
5	07-04-2023	Friday	Good Friday
6	14-04-2023	Friday	Dr. BR Ambedkar Jayanthi
7	22-04-2023	Saturday	Kuthub-E-Ramzan
8	01-05-2023	Monday	May Day
9	29-06-2023	Thursday	Bakrid
10	29-07-2023	Saturday	Last Day of Moharam
11	15-08-2023	Tuesday	Independence Day
12	18-09-2023	Monday	Varasidhi Vinayaka Vratha
13	28-09-2023	Thursday	Eid-Milad
14	02-10-2023	Monday	Gandhi Jayanthi
15	14-10-2023	Saturday	Mahalaya Amavasya
16	23-10-2023	Monday	Mahanavami, Ayudha Puja
17	24-10-2023	Tuesday	Vijayadashami
18	28-10-2023	Saturday	Valmiki Jayanthi
19	01-11-2023	Wednesday	Kannada Rajyothsava
20	14-11-2023	Tuesday	Balipadyami, Deepavali
21	30-11-2023	Thursday	Kanakadasa Jayanthi
22	25-12-2023	Monday	Christman

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

The above list does not include Makara Sankranti on 15th January, Basava Jayanthi on 23rd April and Narakachathurdhashi on 12th November 2023 which fall on Sundays.

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PRESIDENT

To

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All the Managers of Administrative Offices

Figure3-9:ListofHolidays-2023



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No.: CES/111/GH/2023-24

Date: 20-12-2023

NOTIFICATION

Sub: General Holidays declared by the Government of Karnataka for the Calendar Year 2024 .

The following is the list of General Holidays declared by the Government of Karnataka for the Calendar Year 2024 as applicable for all The Oxford Educational Institutions also.

Sl.No.	Date	Day	Occasion
1	15-01-2024	Monday	Uttarayana Punya Kala/Makara Sankranti
2	26-01-2024	Friday	Republic Day
3	08-03-2024	Friday	Maha Shivaratri
4	29-03-2024	Friday	Good Friday
5	09-04-2024	Tuesday	Ugadi Festival
6	11-04-2024	Thursday	Khutub-E-Ramzan
7	01-05-2024	Wednesday	May Day
8	10-05-2024	Friday	Basava Jayanthi/Akshaya Tritiya
9	17-06-2024	Monday	Bakrid
10	17-07-2024	Wednesday	Last Day of Moharam
11	15-08-2024	Thursday	Independence Day
12	07-09-2024	Saturday	Varasiddhi Vinayaka Vrata
13	16-09-2024	Monday	Eid-Milad
14	02-10-2024	Wednesday	Gandhi Jayanthi/Mahalaya Amavasye
15	11-10-2024	Friday	Mahanavami/Ayudha Pooja
16	12-10-2024	Saturday	Vijayadashami
17	17-10-2024	Thursday	Maharshi Valmiki Jayanthi
18	31-10-2024	Thursday	Naraka Chaturdashi
19	01-11-2024	Friday	Kannada Rajyotsava
20	02-11-2024	Saturday	Balipadyami, Deepavali
21	18-11-2024	Monday	Kanakadasa Jayanthi
22	25-12-2024	Wednesday	Christmas

If any of the Holidays for the festivals of Muslim fraternity notified above stand modified by notification of the Government of Karnataka, such notification shall be automatically applicable.

The above list does not include Dr. B.R, Ambedkar Jayanthi on 14th April, 2024 and Mahaveera Jayanthi on 21st April, 2024 which falls on Sundays

Dr. SNVL NARASIMHA RAJU
PRESIDENT

To

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All the Managers of Administrative Offices



3.2.6.2. Tentative Schedule of College

The tentative schedule of

the college is 09:00 AM to

04:00 PM. The library timing is

09:00 AM to 10:00 PM. (Monday to Friday)

09:00 AM to 08:00 PM (Saturday)

3.2.6.3. Staff and Students of College:

The number of staff including teaching, non-teaching, and house-keeping is given in the table 3-

2. The number of students includes both boys and girls.

S.No.	Year	Teaching Staff	Total Students	
			BDS	MDS
1	2016-2017	106	383	181
2	2017-2018	123	426	170
3	2018-2019	123	353	162
4	2019-2020	124	373	152
5	2020-2021	121	328	149
6	2021-2022	118	357	134
7	2022-2023	118	393	124
8	2023-2024	116	429	124

Table 3-2: Number of staff and students



4. GREENCAMPUSMANAGEMENTAUDIT

4.1. FacilityDescription

TheOxfordDentalCollegemaintainagreenandcleancampus,plantinftreesundertheinitiativeofNSSarethestridentowardstheenvironmen
t.

The students and faculty are encouraged to adopt cleanliness, making the campus garbageandplasticfreezone. Treeplantationprogramshelpin encouraging eco-friendlyenvironment,whichprovidespureoxygenwithintheinstitute.

The maintenance team takes care of the up-keeping of the environment and ensures tokeepthesurroundingsclean.Theymaintainalltheplantationsbyemployingthecleanlinessandwateringregularly.

Therearemorethan50treesandwell-maintainedlandscapingoflawnsandplantations.

4.1.1. LandscapingwithTreesandPlants

Landscaping of the college is worth seeing and reflects aesthetic sense. The institute has acanopy of trees and plants to make the environment pollution free to safeguard the healthofalltheinmates.Thetreesprovidesshadeandbeautifulambience.Utmostcareistakento develop and maintain green landscaping by trained gardeners and supervisor. Theconstruction and maintenance team constituted in the college looks after the developmentandmaintenanceofthegreeneryinthecampus.Photostakenduringtheauditareshowninfigures 4-1to4-20.



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Figure4-2:Treesneartwo-wheelerparking



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Figure4-3:Treesatnorthwingside-picture1





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Figure4-4:Treesatnorthwingside-picture2



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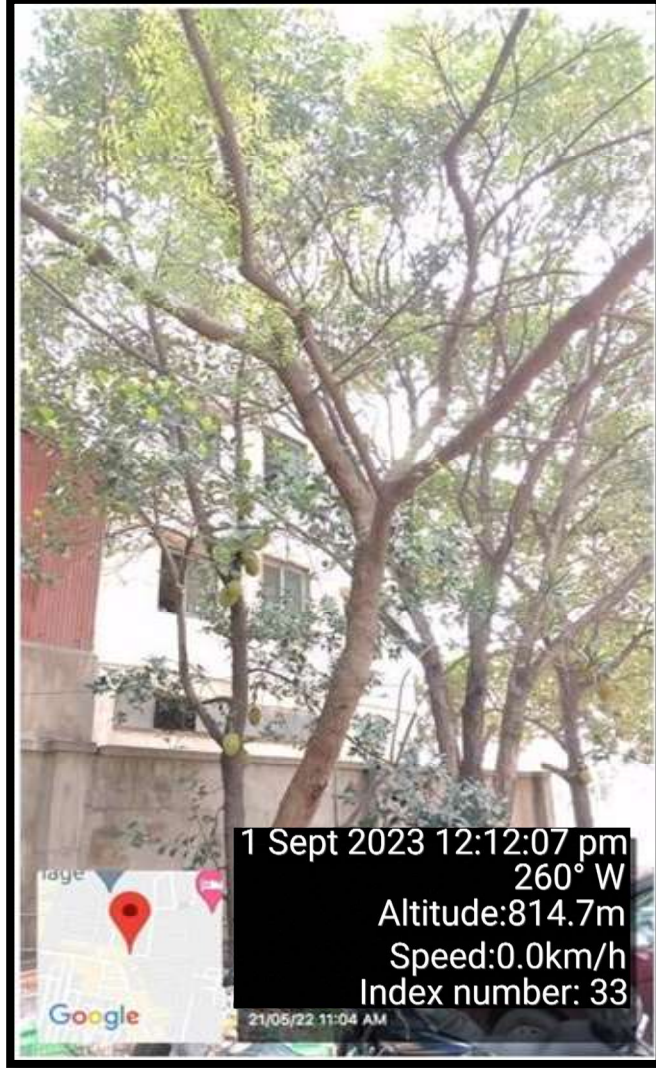
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tesideofcollegeentrance

**Figure4-6:Treesbehindthecollege-
nearplayground-picture1**





**Figure4-7: Trees behind the college-near playground-
picture2**



Figure4-8:Plantationsnearmainentrance



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Figure4-9:Plantationsatsouthwingside





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Figure4-10:Plantationsbehindthecollege-picture1



Figure4-11:Plantationsbehindthecollege-picture2



Figure4-12:Plantationsbehindthecollege-picture3





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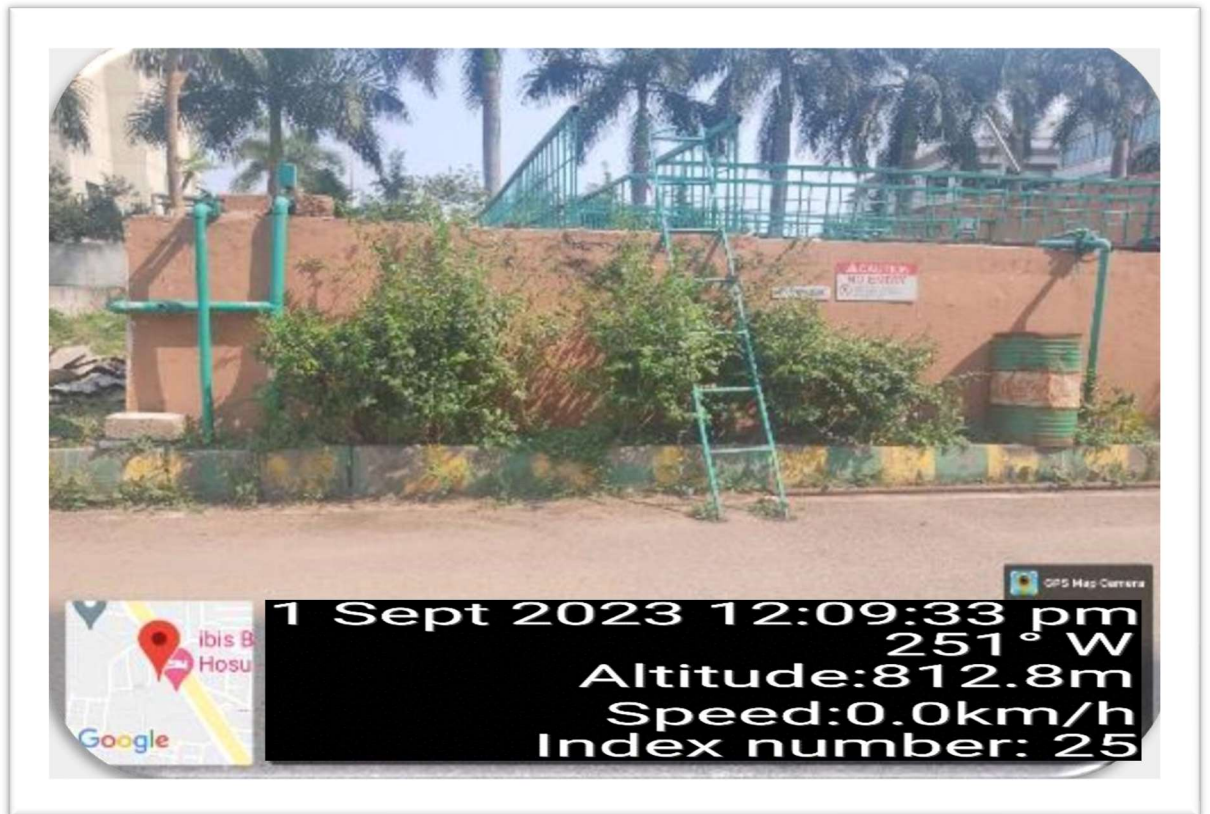
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earSTPcollectiontank-Picture1



Figure4-14:PlantationsnearSTParea-Picture2





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Figure4-15:PlantationsnearSTParea-Picture3



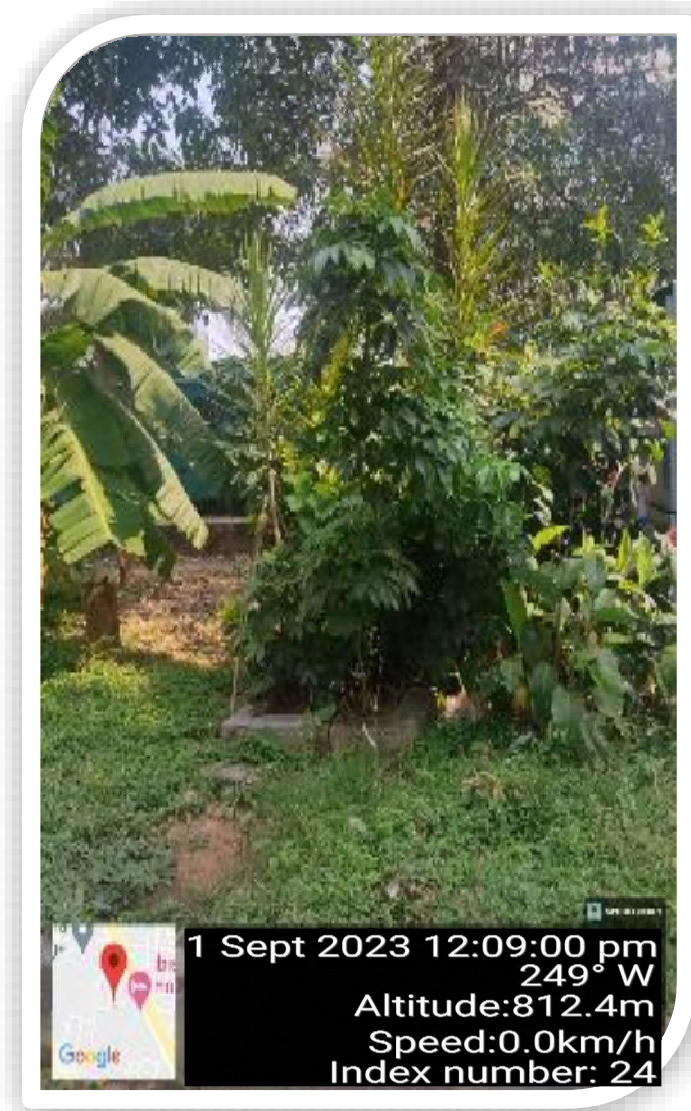


Figure4-16: Plantations near STP Area - Picture 4

Figure4-17:CafeteriaEntrance





Figure4-18:Treesnearhostelblock



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Figure4-19:Treesbehindhostelblock



Figure4-20:Indoorplantations–Mainentrance–picture1



Figure4-21:Indoorplantations–Mainentrance–picture2



Figure4-22: Indoor plantations – Main entrance – picture 3



4.2. Best Practices Implemented for Green Campus Management

The maintenance staff members do periodic checks and maintain records for the same. Many initiatives are taken by the management to inculcate the eco-friendly culture among the student community. The green campus provides the facilities such as rain water harvesting, well-grown trees, plantations and lawn all around the campus.

- Plastic free campus
- Green landscaping with trees, plants like vegetable, fruits and medicinal plants; lawns
- Paperless office: All communication regarding academics and administration are sent as e-mails and messages to faculty members and students that contribute to paperless communication
- Apart from above, the maintenance of fire campus gardening is done regularly.

Environmental conscious administration, the management and the students of the college look after the environment carefully. Every year, during rainy season, tree plantation and carefully look after it. It's our own responsibility to preserve the work done on the campus related to the environment.

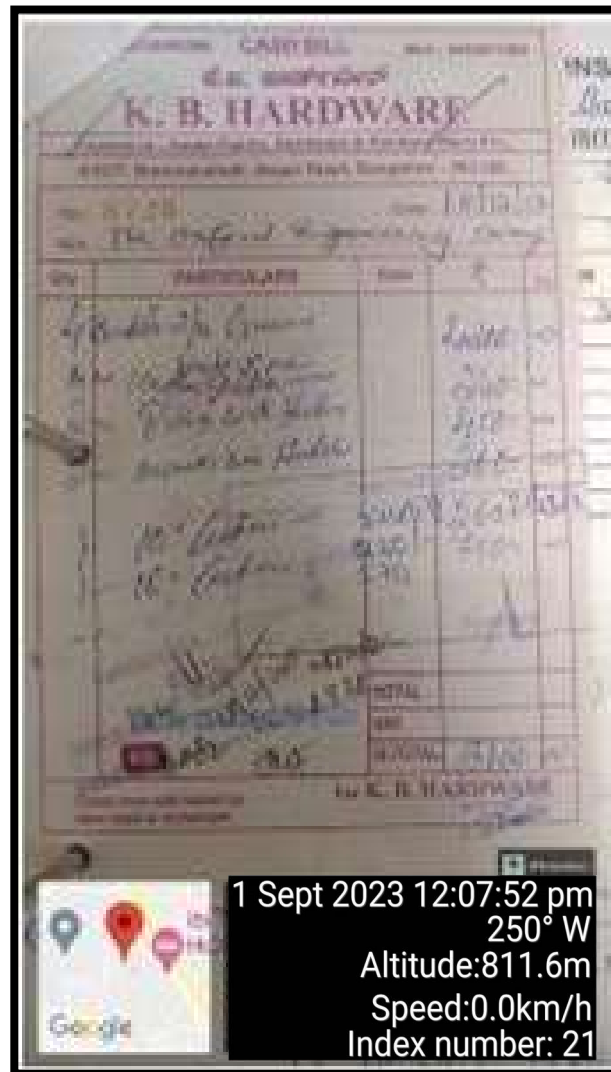
4.2.1. Purchase of gardening tools

To maintain the gardens, suitable gardening tools are required.

Purchase of gardening tools are done whenever it is required.

This sample bill for purchase of gardening tools is shown in figure 4-23.

Figure 4-23: Sample bill - Purchase of gardening tools



4.2.2. Regular maintenance of greeneries

The greeneries within the campus are maintained properly with dedicated garden maintenance staff. They do proper maintenance like weeding, lawn care and watering etc., The sample image of garden maintenance is shown in figure 4-24.

Figure 4-24: Garden maintenance activity



0 is shown in figure 4-25.

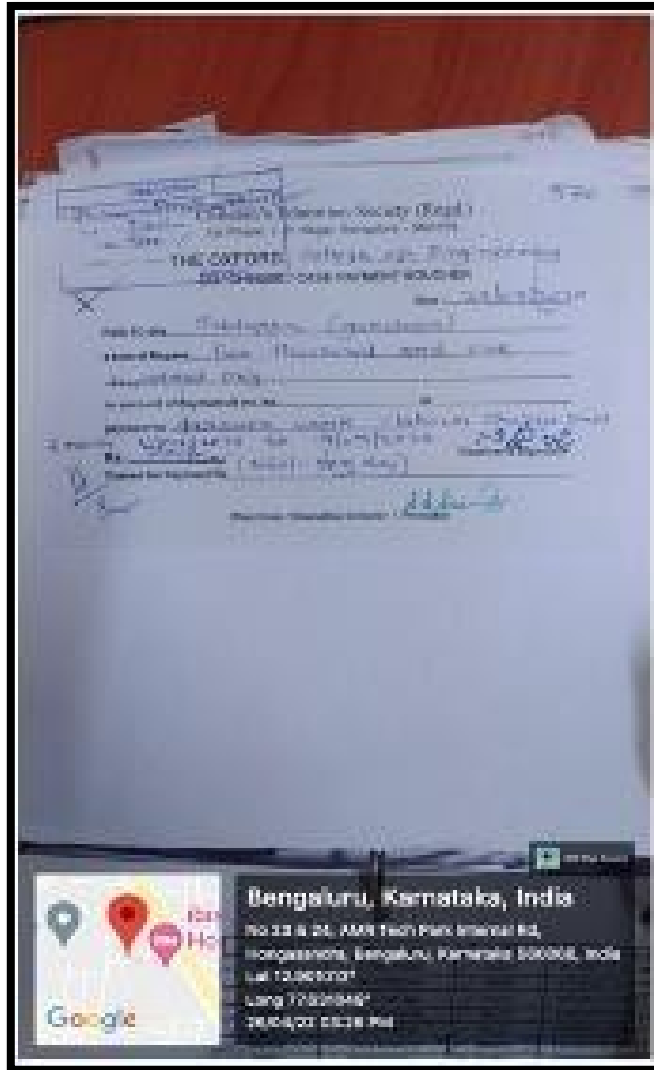


Figure 4-25: Sample payment voucher for gardening work-2020



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This sample image of payment made for gardening work during the year 2021 is shown in figure 4-26.

1 is shown in figure 4-26.



Figure 4-26: Sample payment voucher for gardening work-2021

4.2.3. Dedicatedwateringsystem

The treated STP water is used for watering the trees and garden.

For this purpose,dedicated pipeline is provided. Taps are provided at various locations to facilitate thewateringofgarden.

The tapnearSTPareaforprovidingSTPtreatedwatertogardenisshowninfigure4-27.

Figure4-27:STPtreatedwatertapforgardenuse-nearSTParea





Figure 4-28: STP treated water tap for garden use



4.2.4. Awareness programs

Planting of Saplings:

A Camp was held at Kachamaranahalli by The Oxford Dental College for seven days. It is a rural area 37 kms away from The Oxford dental College. The total population of village is around 1,056. The camp was conducted in collaboration with the NSS unit of

RGUHS, Karnataka. This village comes under Kodathi Gram Panchayat in Bangalore East Tehsil.

Before starting the special camp in Kachamaranahalli the NSS Volunteers visited the area and met the Head of the Village Mr Babu Reddy, and got co-operation to run the special camp in Kachamaranahalli for smooth conduction of Special camp.

On 20th SEPTEMBER 2023 saplings were planted by the NSS volunteers in the school campus of Kachamaranahalli village.



PLANTING THE SAPLINGS IN THE COLLEGE CAMPUS

Planting the Saplings program was organized on 14/09/2019 at The Oxford Dental College.

Trees increase our quality of life by bringing natural elements and wild life habitats into urban settings. A large tree can push 150 tons of water into the atmosphere each year, without trees, the land will heat up and dry out and the dead wood will inevitably result in enormous wildfires.

Today, their value continues to increase and more benefits of trees are being discovered as their role expands to satisfy the needs created by our modern lifestyles. Keeping this in note we conducted an awareness campaign in The Oxford Dental college campus. The team consisted of Dr. A.R. Pradeep, Dean and Director, faculty members Dr. Shilpa Shree K.B. and Dr. Divya B.M. and Post Graduate students.

Dr. Pradeep A.R, gave a talk to create awareness among students regarding planting of the saplings to keep the environment free from all the effects. Team members planted the saplings in the campus of The Oxford Dental College with the help of gardeners.

The saplings planted during the event is shown in figure 4-29 to figure 4-32.



Figure4-29:Plantingthesapling-2021-picture1



Figure4-30:Plantingthesapling-2021-picture2



Figure4-31:Plantingthesapling-2021-picture3





Bengaluru, Karnataka, India

Bommanahalli, cluster, NH 44, Hongasandra, Bengaluru, Karnataka

Lat 12.900054°

Long 77.630523°

05/06/24 03:21 PM GMT +05:30



4.2.5. Maintenance team

The college has a dedicated maintenance team for maintaining the greeneries. The perform maintenance activities such as cutting the grass, emptying bins, managing weed control, leaf raking, watering the greeneries etc.,

The list of gardeners is given in table 4-1.

S.No.	Name of the gardener
1	Mr. Savakayyal
2	Mr. Nagappa
3	Mr. Chennanarayannappa
4	Mr. Krishnappa

Table 4-1: List of gardeners



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4.3. Recommendations on Green Campus Management

- Encouraging students to recommend creative ideas for making campus more greenery.
- Conducting competition among departments to promote student's ideas in sustainability initiatives.
- More number of indoor plantations and pot plantations in the corridors are recommended.



5. ANNEXURES

5.1. DataCollectionQuestionnaire

A questionnaire is a checklist used as the primary tool for the collection of data/information in a systematic manner that enables to perform the audit.

5.1.1. General information of the college:

General information of the college needs to be collected to get an overview of the campus for the walk-through purpose. It includes a set of questionnaires as given below.

1. Previous NAAC Grading's:

Previous NAAC Grading's of the college was collected from table 5-1.

S.No.	Phase	Grade	CGPA/Percentage	Year of Acc.	Acc. Period
1	I				
2	II				
3	III				

Table 5-1: NAAC grading's Table

2. Internal Quality Audit Team: 2020–2021

Table 5-2 depicts the format for the collection of Internal Quality Audit team.

S.No.	Name	Designation	Role
1			
2			
3			

Table 5-2: Internal Quality Audit team

3. General Information of the college

General information of the college includes an address of college and head office, contact person details, year of establishment etc., as given in table 5-3.



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S.No.	Description	Details
1.	Name of the College and address :	
1.a	Head office address:	
2.	Telephone/Fax No	
3.	Co-ordinating officer:	Name:
		Mob:
		Email:
4.	Year of Establishment:	
5.	Hostel (Available/Not Available)	
6.	No. of Working days/year	
7.	Brief description of Campus	

Table 5-3: General information of the college

4. College Infrastructure

Infrastructure details of the college were gathered from table 5-4.

S.No.	Description	Details
1	Block Name	Classrooms
		Labs
		Staffrooms
		Washrooms
2		
3		



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Table5-4:DetailInfrastructureofthecollege

5. DetailsofStudentclubs
6. Detailsofcellsthat supportstudents
7. TentativeScheduleofaworkingday:
 - a. No.ofworkingdaysperyear:
 - b. Listofholidays:
8. Totalareaofthecampus
9. DetailsofListofDepartmentsandCourses(Facultywise)

The total number of department, laboratories, conference hall, Libraries, Auditorium, and Cafeteria are obtained from table 5-5.

S.No.	Description	Details
1	Department	
2	Laboratories	
3	ConferenceHall	
4	Libraries	
5	Auditorium	
6	Cafeteria	

Table5-5:Detailsofthedepartments**10. Numberofstaff**

Teaching, non-teaching, supporting staff with a male and female breakup is obtained from table 5-6.



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S.No.	TeachingStaff	Non-teaching Staff	SupportStaff(Security, HouseKeeping)
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	Male	Female	Male	Female	Male	Female

Table5-6:DetailsoftheStaff

11. NumberofStudents

Numberofstudentsiscollectedfromtable5-7.

S.No.	Boys	Girls
1		

Table5-7:DetailsoftheStudents

12. Additionalinfrastructuredetailshavebeencollectedfromtable5-8.

S.No.	Description	Details	
1.	Numberofblocksavailableforboyshostel	Nos.	
2.	Numberofroomsavailableforboyshostel	Nos.	
3.	Numberofblocksavailableforgirlshostel	Nos.	
4.	Numberofroomsavailableforgirlshostel	Nos.	
5.	WhetherLaundryisavailableinthehostel	Yes/No	
6.	IfYesListtheElectricalEquipmentin LaundrySectionofthehostel(likeWashingmac hine,DryCleaningMachine,Iron)		
7.	Whethergym/ indoorsportshallisavailablein hostel	Yes/No	
8.	WhetherSolarPVbasedPowerGenerationis available in campus(academic or hostel block)	Yes/No	
9.	Whetherliftsavailableinacademicblock	Yes/No	
10.	WhetherKitchenisavailableintheacademic block	Yes/No	
11.	Whetheranyfoodcounter(outsidecaterers) availableinacademicblock	Yes/No	



12.	Whether any commercial shops available in academic block	Yes/No	
13.	Any more information or additional detail of academic block you would like to share - kindly elaborate here		

Table 5-8: Detail of the departments

5.1.2. Water Audit details:

1. General information

General information required for water management analysis is collected from table 5-9.

S.No.	Description	Details
1	Source of water	
2	Types of water	
3	No of Wells	
4	No of motors used	
5	No of borewells	
6	Rating of the motors in HP	
7	Depth of each bore-well	
8	Water level of borewell	
9	Number of water tanks (overhead & underground tanks)	
10	Capacity of overhead tank	
11	Capacity of underground tank	
12	Quantity of water pumped every day	
13	Any water wastage of water/why?	
14	Water usage for gardening	
15	Wastewater sources	
16	Use of wastewater	
17	Fate of wastewater from labs	
18	Whether wastewater from labs mixed with groundwater?	
19	Any treatment method available for lab water?	
20	Whether any green chemistry method practiced in labs?	
21	Total number of water coolers	
22	Whether Rain water harvesting system available?	
23	Whether Sewage Treatment Plant (STP) is available?	



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24	ListofequipmentinstalledinSTP(IfS.No.23isYes)	
25	WhetherSolarHotWaterSystemisavailableinthecampus	



S.No.	Description	Details
26	Numberofunitsandamountofwaterharvested	
27	Anyleakytapsinthecampus	
28	Amountofwaterlostperday	
29	Anywatermanagementplanused?	
30	Anywater-savingtechniquesfollowed?	
31	Arethereanysignsremindingpeopletoturnoffthewater?	
32	No.ofwaterflowmetersavailable	
33	Methodofwaterconsumptionmonitoring	
34	Breakupofdailywaterconsumption	
35	AttachMonthwise waterbillfor last2years	
36	PleaseattachrecentwaterqualitytestreportsforBorewell water,DrinkingWaterandSTPprocessedwater.	
37	Whatarethesourcesofhotwater	
38	Whataretheusageareasofhotwater	

Table5-9:Watermanagementdetails

2. STPinformation

STPdetailsarecollectedfromtable5-10.

S.No.	Description	Details
1.	NumberofSTPplantsinstalled	
2.	CapacityofSTP	
3.	TechnologyofSTP	
4.	YearofInstallation	
5.	Schematic/LayoutofSTP	
6.	Waterflowmeters installed	
7.	QuantityofSludge	
8.	DisposalofSludge	

Table5-10:DetailsofSTP

3. ROPlantinformation

ROPlantdetailsareobtainedfromtable5-11.

S.No.	Location	Quantity	Capacity
1.			
2.			



3.				
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Table5-11:DetailsofROPlant

5.1.3. Energyconsumptiondetails:

1. Energyconsumptiondetails:

Theenergyconsumptiondetailsrequiredfortheauditiscollected,thebriefformatofthesameis givenintable5-12.

S.No.	Type	Units		Value	CostinRs.
1	Electricity	kWh	2019		
			2020		
2	LPG	Cylinders			
3	Diesel	Litres(Monthwise consumption for thelasttwoyears)			
4	Othersresources (Pleasespecify)				
5	Totalconnectedload	kW			
6	Contractdemand	kVA			
7	Maximumdemand recorded	kVA			
8	Averagepowerfactor				
9	Energycharges	Rs./kWh			
10	Demandcharges	Rs./kVA			
*AttachElectricityBillCopyoflast2years					

Table5-12:DetailsofEnergyconsumption

2. SolarEnergydetails:

The solarenergydetailsrequiredarecollectedfromtable5-13.

S. No.	Buildin g No./ Name	SolarwaterHeater			SolarPVSystem		
		Capacit y	Workin g/Not working	Yearof Installatio n	Capacit y	Workin g/Not working	Yearof Installatio n



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Table5-13:DetailsofSolarEnergy

3. SolarStreetlightsdetails:

- a. Quantity-
- b. Capacity-
- c. YearofInstallation-

4. ElectricalEquipmentdetails:

ElectricalEquipmentliketransformersDGsUPSCapacitorBank,AC,Computers,watercoolers,fans,exhaustfansareobtainedfromthetable5-14.

S.No.	Description	Details	
1.	NumberofTransformersInstalled	Nos.	
2.	NumberofElectricalPanels/ElectricalPanel Rooms	Nos.	
3.	WhetherDieselGeneratorSetBackupPoweris Available	Yes/No	
4..	HowmanynumberofDGSetsavailableinthe campus(IfS.No.3isYes)	Nos.	
5.	WhetherUPSisavailableforlabs,computersand/or anyequipment	Yes/No	
6.	NumberofUPSinstalledwithlocationandcapacity (IfS.No.5 is Yes)	Nos.	
7.	Whether Capacitor Banks isinstalledinthe electrical panelrooms	Yes/No	
8..	WhetherAirConditioningUnitshavebeeninstalled inthecampus	Yes/No	
9.	TypeofACunits(split,cassetteorpackaged) available,capacityandinstalledlocation(IfS.No.8isYes)	Nos.	
10.	Totalnumberofcomputersavailableinthecampus	Nos.	
11.	Typeofcomputermonitorsavailable(CRT,LCD, LED)	Nos.	
12.	Whetherwatercoolersareinstalledintheacademic blocks	Yes/No	

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S.No.	Description	Details	
13.	Typeoflamps(FluorescentTubeLight,CFL,LED, Incandescent,Sodium/Mercurylamps,etc.)install edinthecampus	Nos.	
14.	Typeoffans(ceiling,wallmount,standing,exhaust, etc.)installedinthecampus	Nos.	
15.	Whetherehaustfansareinstalledinhostel/ kitchen.(IfYes,sharethequantityandinstalledlocatio n)	Yes/No	
16.	Anyotherelectricalequipment'sincollegebuildings.		

Table5-14:DetailsofElectricalEquipment

5. Listofenergysavinginitiativesimplemented
6. Listofenergysaving initiativesinplan forfuture



5.1.4. Wastemanagementdetails:

Wastemanagementincludestheactivitiesandactionsrequiredtomana gewastefromitsinceptiontoitsfinaldisposal.Thevariousdata/inform ationrequiredfortheassessmentofwastemanagementisascollectedfr omthefollowingsetofquestionnaires.

1. Basicinformation

Basicinformationforwastemanagementiscollectedfromtable5-15.

S.No.	Description	Yes/No
1	Whetherwetanddrygarbage segregationisdoneinsidethe campus?	
2	Whethergarbageisgiven toexternalagencies/municipalagencies?	

Table5-15:Basicdetailsofwastemanagement

2. TypesofWastegenerated

Typesofwastegeneratedinthecollegeareobtainedfromtable5-16.

S.No.	Description	Yes/ No	Remarks
1	E-Waste(Computers,electricalandelectronicparts)		
2	Hazardous/ChemicalWaste		
3	SolidWaste(Damagedfurniture,paper waste,paper plates)		
4	DryLeaves		
5	FoodWaste		
6	WasteWater(Washing,urinals,bathrooms)		
7	Glass Waste(Broken glass waresfromthelabs)		
8	UnusedMaterials		
9	PlasticWaste(Pen,Refill,Plasticwaterbottlesand otherplasticcontainers,wrappersetc.)		

Table5-16:Typesofwastegenerated



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Segregation of waste information at different locations with quantity is gathered fr5-17.



S. No.	Location	Bio-degradable	Non-Biodegradable	E-waste	Quantity, kgs/month
1	Office				
2	Labs				
3	Cafeteria/ Kitchen				
4	College				

Table5-17:Segregationofwaste

4. Wastegenerationmanagement

Wastegenerationmanagementofthecollegewascollectedfromtable5-18

S.No.	Description	Yes/No	Remarks
1	Composting/Vermicomposting		
2	Recycling		
3	Reusing		
4	Otherways		

Table5-18:WasteDisposalmethods

5.1.5. Greencampusmanagementdetails:

1. Totalnumberofplantsandtrees

The total number of plantations, garden area, and many more are collected as per the set of questionnaires given in table 5-19

S.No	Description	Details
1	Total number of plant species identified	
2	Total number of plants on the campus	
3	Total number of Trees on the campus	
4	Garden area inside the college-	
5	Total number of medicinal plants/trees on the campus	
6	Total number of vegetable and fruits plantation in the campus	



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7	Whether display boards are given to plants and trees for identification	
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8	DoesInstitutecelebrateWorldenvironmentday?	
9	DoesInstitutecelebrateWorldwaterday?	
10	DoesInstitutecelebrateWorldozoneday?	
11	DoesInstitutecelebrateWorldEarthday?	
12	Totalnumberofaquaticwaterplants	

Table5-19:Listofplantationdetails

2. Listofplants/trees

Listofplants/treeswiththeirscentificnamesobtainedfromtable5-20.

S.No.	Common/LocalName	Scientificname	No.ofTrees/Plants

Table5-20:Listofplants/trees incampus



5.1.6. Carbonfootprintmanagementdetails:

The carbon emission from various activities such as transport, diesel generator usage, LPGconsumption, andelectricityconsumptionwerecollected, aspertable5-21.

S.No	Description	Details
1	Whethercollegeprovidestransportfacilityforstaffand students(Yes/No)	
2	Number(orPercentage)ofstaffusingtransportservices providedbycollege	
3	Number(orPercentage)ofstudentsusingtransport servicesprovidedbycollege	
4	Number(orPercentage)ofStaffusingpublictransport	
5	Number(orPercentage)ofStaffusingBike	
6	Number(orPercentage)ofStaffusingCar	
7	Number(orPercentage)ofstudentsusingPublic transport	
8	Number(orPercentage)ofstudentsusingCar	
9	Number(orPercentage)ofstudentsusingBike	
10	Number(orPercentage)ofstudentsusingBicycles	
11	Averageconsumptionofdieselpermonth	
12	Averageelectricityconsumptionpermonth	
13	AverageLPGconsumptionpermonth	

Table5-21:DetailsofCarbonfootprintmanagement

5.1.7. PhotosrequiredforAudit:

1. GeneralPhotos

Invarioussections, differenttypesofphotosarerequiredtovalidatetheexistenceofthings, andhencetheyarecollectedfromtable5-22.

S.No	Description	Details
1	Photosofstudent'sNSSactivities	
2	PhotosofSafetypolicy	
3	Photosofthetrainingprogramontheuseoffireextinguishers	



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4	Photosofenvironmentalpoliciessadoptedbycollege	
5	PhotosofMoUsforWastemanagement	



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4	Photos of environmental policies adopted by college		
5	Photos of MoUs for Waste management		
6	Photos of any other policies adopted by college		
7	Photos of water test report	Drinking Water	
		STP processed water	
		Bore-well water	
		Other water Sources (Like Tanker water and any other)	
8	Photos of use of Energy efficient devices like fan, bulb etc.		
9	Photos of LCD/LED monitors used in Labs		
10	Photos of dry and wet waste collection bins		
11	Photos of celebrating World Environment Day		
12	Photos of celebrating World Water Day		
13	Photos of celebrating World Earth Day		
14	Photos of celebrating World Ozone Day		


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